



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

September 12, 2008

Board Members Present: Geri DeWaard, OTR, Chair
Kathryn Babits, OTR Member
Rebecca Grabski, OTA Vice-Chair
John Tutelman, Public Representative

Board Members Absent: Deborah Devine, Public Representative

Staff Present: Linda A. Wells, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Seth Hargraves, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:31 p.m. Geri DeWaard, Chair presiding.

Approval of Minutes

Regular Session Minutes of August 8, 2008

Ms. Babits moved to approve the August 8, 2008 regular session meeting minutes.
Mr. Tutelman seconded the motion. The motion passed 4-0.

Open Complaints

08-008-B Nanette A. Royle

The Board is in receipt of documentation from Ms. Royle that provides proof she notified her employer, and all insurance carriers that she provided OT services while she was not licensed.

Following discussion, the Board found Ms. Royle in compliance with her Consent Agreement.

Probationary Status Reports

Shawn A. Keams, OTA

Shawn A. Keams, OTA is currently on probation for a violation of the Arizona Revised Statutes governing the practice of occupational therapy. Terms and conditions of probation are monitored monthly for compliance with a signed Consent Agreement.

The Board is in receipt of the July and August, 2008 monthly reports from Mr. Keams regarding his monthly attendance at AA meetings. The Board found Mr. Keams in compliance.

Complaint No. 07-135-B Cody DeGuzman, OTA

Cody DeGuzman, OTA is currently on probation for a violation of the Arizona Revised Statutes governing the practice of occupational therapy. Terms and conditions of probation are monitored monthly for compliance with a Consent Agreement.

The Board is in receipt of certificates of completion of 6 CEU's from Mr. DeGuzman as required per his consent agreement. Following review, the Board found Mr. DeGuzman in compliance.

Complaint No. 08-003-B Sherri Sones, OTR

Sherri Sones, OTR is currently on probation for a violation of the Arizona Revised Statutes governing the practice of occupational therapy. Terms and conditions of probation are monitored monthly for compliance with a Consent Agreement.

Ms. Sones provided the Board with documentation that provides proof she wrote a letter to all clients she treated during the time period she was not licensed, as well as the insurance carriers as required in her Consent Agreement.

Following discussion the Board found Ms. Sones in compliance with all of the terms of her probation. Mr. Tutelman moved to terminate the probationary period. Ms. DeWaard seconded the motion. The motion passed 4-0.

Substantive Review, Discussion, and Vote Re: Applications For Licenses as Follows:

a. Initial Applications

i. Frank J. Morales, OTA

The Board reviewed the initial application of Frank J. Morales, OTA along with a letter from Mr. Morales explaining his arrest and conviction in 1999 of assault and his one year probation.

Following discussion, Ms. Grabski moved to table approval of Mr. Morales' application based on the need for additional information to clarify missing documentation and discrepancies on his license application. The motion also included extending an invitation to Mr. Morales to come to the next Board meeting to clarify the Board concerns. Ms. Babits seconded the motion. The motion passed 4-0.

ii. Mary J. Rich, OTA

The Board reviewed the initial application of Mary J. Rich, OTA along with a letter from Ms. Rich explaining her charge and dismissal in 1985 of an assault charge.

Following discussion, Ms. Babits moved to approve the initial license application of Ms. Rich. Ms. DeWaard seconded the motion. The motion passed 4-0.

Ms. Babits moved to approve the remainder of the initial applicants listed on the August, 2008 "initial applicant list" excluding Mr. Morales and Ms. Rich. Ms. DeWaard seconded the motion. The motion passed 4-0.

b. Renewal of Licenses

i. Norman W. Tiffany, OTA

The Board reviewed the renewal application of Norman W. Tiffany, OTA along with a letter from Mr. Tiffany admitting that he practiced as an OTA while his license had lapsed.

Following discussion, Mr. Tutelman moved to approve Mr. Tiffany's license renewal application. Ms. DeWaard seconded the motion. The motion passed 4-0.

Mr. Tutelman moved to open a complaint against Mr. Tiffany, and to hold an Informal Interview with him pursuant to A.R.S. 32-3442(c) based on a possible violation of A.R.S. 32-3421. The motion also included an offer of a Consent Agreement in lieu of an Informal Interview. Ms. Babits seconded the motion. The motion passed 4-0.

Mr. Tutelman moved to approve the remainder of license renewal applicants listed on the August, 2008 "renewal of licensees list" excluding Norman Tiffany. Ms. DeWaard seconded the motion. The motion passed 4-0.

c. Limited Permits

Ms. Grabski moved to approve all of the applications listed on the August, 2008 "limited permit list". Ms. Babits seconded the motion. The motion passed 4-0.

Correspondence

a. Letter from Roberta E. Schoen, OTR

The Board is in receipt of correspondence from Roberta Schoen, OTR regarding her concerns with the recent OT legislation along with an audio tape, and other unrelated documents.

Following discussion, Mr. Tutelman moved to send a letter to Ms. Schoen informing her that the Board's legislation is final, and that the Board does not have authority to address the other subject matters she mentions through her correspondence. Ms. Babits seconded the motion. The motion passed 4-0.

Executive Director's Report

a. Revenue and Expenditure Report

The Board reviewed the July, 2008 Revenue and Expenditure Report.

b. Fiscal Year-2011 budget

Ms. Wells reported that the fiscal year 2010-2011 budget was submitted to the Governor's Office of Strategic Planning and Budgeting Office.

The Board reviewed the estimated figures for the next two years.

Other Board Business and Reports

a. Proposed Modern Healthcare Board

Ms. Dewaard updated the Board on the Modern Healthcare proposal, and informed them of the outcome of the meeting held in September regarding the proposal.

Discussion is tabled pending future meetings that will be held regarding the proposal.

Review Meeting Schedule

Ms. Babits reported that she will not be at the October 10, 2008 meeting. No other changes were made to the meeting schedule.

Call to the Public

No public comment was received.

Adjournment

There being no further business before the Board, the meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Linda A. Wells
Executive Director

